



**MEETING MINUTES OF THE  
NEVADA MUNICIPAL CLERKS' ASSOCIATION  
FOR  
September 10, 2020**

**Call to Order:**

Association President Catherine Raynor called the meeting to order at 9:03 a.m.

**Roll Call:**

Present via teleconference

Association officers: President Catherine Raynor, Vice President Tami McKay, Secretary/Treasurer Julie Torres.

Members: Cristle Ramey (North Las Vegas), Shawna Hongthong-Moodie (North Las Vegas), Jessica Calma (North Las Vegas), Marie Purcell (North Las Vegas), Adel Tapia-Rojas (North Las Vegas), Sabrina Mercadante (Henderson) Janet Sandifer (Henderson), Colleen O'Brien (Henderson), Bridgette Rodriguez (Henderson), April Parra (Henderson), Maria Aguirre (Henderson), Andina Whaley (Henderson), Amy Johnson (Henderson), Amber Ellis (Henderson), Sandra McKinley (Henderson), Anna Bartlome (West Wendover), Ashley Turney (Reno), Lorene Krumm (Boulder City), Brenda Gosser (Fernley), Lisa Hunderman (Sparks).

1. **Call to Order.** President Catherine Raynor called the meeting to order at 9:04 am.
2. **Roll Call**
3. **President's Report**
4. **Consideration and possible approval of the draft minutes for the March 12 and July 30, 2020 meetings**

**Motion:** Move to approve the minutes as submitted.

**Moved by:** Amber Ellis

**Seconded by:** Tami McKay

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

5. **Approval of reimbursement for Secretary of State annual list of officers filing totaling \$100 to Association Secretary/Treasurer Julie Torres.**

**Motion:** Move to approve reimbursement for Secretary of State annual list of officer fees totaling \$100 to Association Secretary/Treasurer Torres.

**Moved by:** Ashley Turney

**Seconded by:** Amber Ellis

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**6. Discussion and possible approval of Association financial report, including Wells Fargo bank account activity**

**Motion:** Move to approve the financial report as submitted.

**Moved by:** Amber Ellis

**Seconded by:** Tami McKay

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**7. Discussion and possible direction to modify the compliance status of the Association with the IRS and the State of Nevada**

**Motion:** Move to approve remain a non-profit corporation with the Nevada Secretary of State and reinstate the status with the IRS.

**Moved by:** Amber Ellis

**Seconded by:** Ashley Turney

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**8. Discussion and possible approval of scholarships**

**Motion:** Move to approve

**Moved by:** Ashley Turney

**Seconded by:** April Parra

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**9. Discussion and possible approval of Athenian Dialogues**

**Motion:** Move to approve.

**Moved by:** Julie Torres

**Seconded by:** Bridgette Rodriguez

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**10. Discuss and possible approval of updates to the Association bylaws: Sections 4.7 Meetings, 6.3 Secretary-Treasurer, Section 7.1 Committees, and Section 8.1 Removal of Officers.**

**Motion:** Move to approve.

**Moved by:** Ann Rice

**Seconded by:** April Parra

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**11. Discussion and possible approval of updates to the Association website and social media**

**Motion:** Move to approve.

**Moved by:** Catherine Raynor

**Seconded by:** Tami McKay

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**12. Discussion and possible approval of changes to committees including appointment of officers and changes to the bylaws.**

- a. Membership Committee
- b. Non-Profit Designation Committee
- c. Scholarship Committee
- d. Website Committee
- e. Bylaws Committee
- f. Training/Education Committee

**Motion:** Move to approve.

**Moved by:**

**Seconded by:**

**Yes:**

**No:** 0

**Abstain:** 0

**Final Vote:** -0, passed unanimously

**13. Receive IIMC Region VIII Director Report**

**14. Discussion of Other Items for the Good of the Association**

**15. Adjournment**

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Catherine A. Raynor  
President

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Julie Torres, CMC, CRM  
Secretary/Treasurer