



**MEETING MINUTES OF THE
NEVADA MUNICIPAL CLERKS' ASSOCIATION
FOR
JULY 30, 2020**

Call to Order:

Association President Catherine Raynor called the meeting to order at 9:33 a.m.

Roll Call:

Present via teleconference

Association officers: President Catherine Raynor, Vice President Tami McKay, Secretary/Treasurer Diann Byington.

Members: Kelly Wooldridge (Elko), Tracy Beck, (Mesquite), Cristie Ramey (North Las Vegas), Shawna Hongthong-Moodie (North Las Vegas), Jessica Calma (North Las Vegas), Marie Purcell (North Las Vegas), Adel Tapia-Rojas (North Las Vegas), Sabrina Mercadante (Henderson) Janet Sandifer (Henderson), Colleen O'Brien (Henderson), Bridgette Rodriguez (Henderson), Maria Aguirre (Henderson), Andina Whaley (Henderson), Amy Johnson (Henderson), Anna Bartlome (West Wendover), Ashley Turney (Reno), Lorene Krumm (Boulder City), Brenda Gosser (Fernley), Kim Swanson (Fernley), Lisa Hunderman (Sparks).

1. Hail, Farewell and Congratulations

Catherine Raynor read a card she received from Shera Alberti-Annunzio regarding her retirement gift. She will be greatly missed. Sabrina Mercadante stated that IIMC Region VIII will be putting an article in the newsletter about Shera and all the work she has done for the Nevada Clerks.

***Item 10 was heard out of order (after item 1) at the request of Ashley Turney.

2. Minutes

Motion: Move to approve the meeting minutes for the March 12, 2020 meeting.

Moved by: Sabrina Mercadante

Seconded by: Ashley Turney

Yes: 23

No: 0

Abstain: 0

Final Vote: 23-0, passed unanimously

3. Ratification of gift card purchase

Motion: Move to approve the purchase of a \$100 gift card for Shera Alberti-Annunzio.

Moved by: Marie Purcell

Seconded by: Bridgette Rodriguez

Yes: 23
No: 0
Abstain: 0
Final Vote: 23-0, passed unanimously

4. **Approval of Financial Report**

Association Secretary/Treasurer Diann Byington provided an overview of the financial report, including the receipt of annual dues. The total account balance is currently \$13,347.40

Motion: Move to approve the financial report as submitted by Ms. Byington.

Moved by: Ashley Turney

Seconded by: Marie Purcell

Yes: 23

No: 0

Abstain: 0

Final Vote: 23-0, passed unanimously

5. **Scholarships**

All regular academies and education opportunities have been canceled this year and no scholarships have been awarded. Alternative scholarships were discussed. IIMC has some virtual zoom webinars and many other states have virtual classes available. Board members discussed allowing the Scholarship Committee to research scholarships for organizations like IIMC, ARMA, NAGARA, AIIM for online/virtual events training, potentially eight awards at \$50.00 each. This could include attendance at virtual events offered by other Region VIII states or across the US, if possible

Motion: Move to allow the Scholarship Committee to research, consider, and announce scholarships for organizations including, but not limited to, IIMC, ARMA, NAGARA, and AIIM, for online training.

Moved by: Sabrina Mercadante

Seconded by: Bridgette Rodriguez

Yes: 23

No: 0

Abstain: 0

Final Vote: 23-0, passed unanimously

6. **Discussion and Approval of Athenian Dialogue**

Bridgette Rodriguez provided an overview of online Athenian Dialogues. She has requested information from IIMC regarding the requirements and is willing to organize one if membership is interested. Sabrina Mercadante suggested we invite the entire Region VIII if the Dialogue is online.

Motion: Move to approve organizing a virtual Athenian Dialogue and inviting Region VIII.

Moved by: Sabrina Mercadante

Seconded by: Tracy Beck

Yes: 23

No: 0

Abstain: 0

Final Vote: 23-0, passed unanimously

7. **Membership Dues**

Ms. Byington provided an overview and does not propose any changes to the dues, especially because no scholarships have been awarded. Catherine Raynor said that some associations are recommending some additional dues in order to help reimburse the Region Directors for their travel. Travel for all the

events can be costly and can be a reason a Director is not as active as they should be. This will be an item brought up at a later meeting, after Region Directors have the opportunity to discuss the topic.

8. Region VIII Director Report

Sabrina Mercadante reported on the July Region VIII board meeting. Region VIII is a very big area consisting of eleven states. There is a proposition to split the Region into two Regions or add another Director. Ms. Mercadante prefers adding another Director. Action will be taken by the Region VII board in November. The Region VII bylaws are being reviewed and there is discussion regarding an update that will provide the ability to compensate directors for travel expenses. Next year, 2021, is the 75th Anniversary of IIMC. Many states are doing virtual education to replace the regular academies.

9. Annual Reports

There were no reports. There was some discussion regarding eliminating the Non-Profit Designation Committee. That will be discussed further at a later meeting.

Stacey Campbell will replace Jessica Calma on the Scholarship Committee. Andina Whaley is no longer serving on the Membership Committee.

Shannon Harris replaced Shera Alberti-Annunzio with UNR Extended Studies program. She is willing to look at doing a virtual academy, but there was not enough time to get it put together this year.

10. Election Results

Ashley Turney announced the winners of the election: Catherine Raynor, President and Julie Torres, Secretary/Treasurer.

Motion: Move to accept the Association election results as presented by Ashley Turney

Moved by: Tracy Beck

Seconded by: Marie Purcell

Yes: 23

No: 0

Abstain: 0

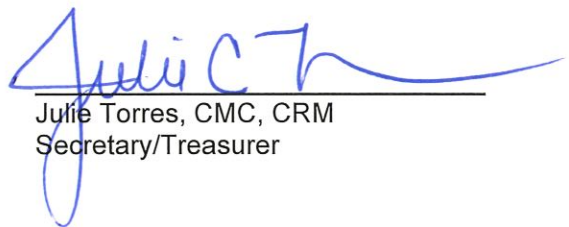
Final Vote: 23-0, passed unanimously

11. Adjournment

President Catherine Raynor adjourned the meeting at 10:09 a.m.



Catherine A. Raynor
President



Julie Torres, CMC, CRM
Secretary/Treasurer