



**NEVADA MUNICIPAL CLERKS' ASSOCIATION
REGULAR MEETING
Thursday, March 12, 2020 · 9:00 a.m. (PST)
Teleconference**

Call to Order

President Catherine Raynor called the Nevada Municipal Clerks' Association Regular Meeting to order at 9:01 a.m. noting that there was a quorum of more than ten members and officers present in accordance with the By-Laws.

Teleconference Roll Call

Present:

Officers:

Catherine Raynor, President, City of North Las Vegas
Tami McKay, Vice President, City of Boulder City
Diann Byington, Secretary/Treasurer, City of Elko

Members:

Kelly Wooldridge, City of Elko
Tracy Beck, City of Mesquite
Cristle Ramey, City of North Las Vegas
Shawna Hongthong-Moodie, City of North Las Vegas
Jessica Calma, City of North Las Vegas
Victoria Dasis, City of Henderson
April Parra, City of Henderson
Andre Dixon, City of Henderson
Stacey Brownfield, City of Henderson
Janet Sandifer, City of Henderson
Jonathon Nunes, City of Henderson
Colleen O'Brien, City of Henderson
Sandra McKinley, City of Henderson
Bridgette Rodriguez, City of Henderson
Stacey Campbell, City of Las Vegas
Becky Dresser, City of Las Vegas
LuAnn Holmes, City of Las Vegas
Anna Bartlome, City of West Wendover

Hail, Farewell and Congratulations

Catherine Raynor announced that she had two new members and their payment should be received very soon. Welcome Cristle Ramey and Shawna Hongthong-Moodie! The City of Henderson has some new people too: Andre Dixon, Jonathon Nunes and Janet Sandifer. Welcome to those folks as

well! Congratulations to Sabrina Mercadante. She will be the new Region VIII Director at IIMC. Congratulations to April Parra for earning her Registered Parliamentarian credentials!

Minutes

A motion was made by April Para, seconded by Tracy Beck, to approve the minutes from 8/1/19. The motion passed unanimously.

Approval of Financial Report

Diann Byington explained this year we have paid DreamHost for our website and received a payment from the City of Henderson for 2 new members. The total stands at \$12,097.40.

A motion was made by Stacey Brownfield, seconded by Sandra McKinley, to approve the financial report. The motion passed unanimously.

Discussion and Approval of Athenian Dialogue

The Henderson members would like to host another Athenian Dialogue and offered to set one up to be held in May. With the Coronavirus scare, it was decided that this should be put off for further discussion. **NO ACTION**

Approve Committee Changes

Catherine Raynor asked who would like to be on the Scholarship Committee. Bridgette Rodriguez said she would serve again. Stacey Campbell said she would serve too.

A motion was made by Tami McKay, seconded by Luanne Holmes, to approve Bridgette Rodrigues and Stacey Campbell to the Scholarship Committee. The motion passed unanimously.

Approve Scholarships for Annual Academy

After some discussion, Diann Byington said she would like to offer 4 scholarships to the Annual Academy to help ensure we get the attendance we need. It was pointed out that sometimes we have problems getting scholarship applications from members.

A motion was made by Diann Byington, seconded by Sandra McKinley, to award 4 scholarships to the Annual Academy to cover the cost of the Academy registration. The motion passed unanimously.

Since other scholarship types were not agenzized to discuss at this meeting, Catherine Raynor suggested a special meeting.

A motion was made by Colleen O'Brien, seconded by Tami McKay, to discuss scholarships for the IIMC Conference and POWER classes during a Special Meeting to be held on March 19, 2020 at 9:00 a.m. The motion passed unanimously.

Approve Committee Changes (Continued.)

Catherine Raynor asked if the Membership Committee needed any changes. No one offered any suggestions.

Diann Byington and Tami McKay said they would both be fine continuing to serve on the Bylaws Committee.

Approve Elections Committee and Authorize Online Voting

Andre Dixon and Janet Sandifer both offered to serve on the Elections Committee.

A motion was made by April Parra, seconded by Tami McKay, to approve Andre Dixon and Janet Sandifer to serve on the Elections Committee, and approve online voting. The motion passed unanimously.

Discuss Submission for Shera Alberti-Annuzio

Tami McKay wanted to submit Shera for an award but didn't have the information with her. She offered to email it to everyone. Shera is planning to retire before the next Annual Academy but says she will have it all set up and ready to go for us.

Cost and Impacts of Elections

Of the cities that are moving to even year elections, their counties told them they would not have to pay for anything other than Ballot Questions and Special Elections. Some have updated their Interlocal agreements with Clark County and others have not.

Public Record Requests

No one reported any serious problems with Public Record Requests. Everyone agreed that the number of requests are going up. Some stated that with digital records, fulfilling those requests is getting easier. Some cities have their records online and the public can search for what they want themselves.

Adjournment

President Catherine Raynor adjourned the meeting at 9:28 a.m.

Catherine Raynor
President
Nevada Municipal Clerks' Association

Diann Byington, CMC
Secretary/Treasurer
Nevada Municipal Clerk's Association