



**NEVADA MUNICIPAL CLERKS' ASSOCIATION
SPECIAL ANNUAL MEETING
Thursday, September 27, 2018 · 9:00 a.m. (PST)
Teleconference**

Call to Order

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Regular Meeting to order at 9:02 a.m.

Teleconference Roll Call

Present:

Officers:

Sabrina Mercadante, President, City of Henderson
Tami McKay, Vice-President, City of Boulder City
Diann Byington, Secretary/Treasurer, City of Elko

Members:

Lorene Krumm, City of Boulder
Kelly Wooldridge, City of Elko
Amber Ellis, City of Henderson
April Parra, City of Henderson
Colleen O'Brien, City of Henderson
Bridgette Rodriguez, City of Henderson
Andina Whaley, City of Henderson
Ashley Turney, City of Reno
Tracy Beck, City of Mesquite
Catherine Raynor, City of North Las Vegas

Approval of Minutes

Lorene Krumm motioned to accept the minutes. Andina Whaley seconded the motion and the motion was unanimously approved.

Financial report

Amber Ellis motioned to approve the financial report. Tami McKay seconded the motion and the motion was unanimously approved.

Training Committee

Catherine Raynor suggested creating a training committee to find IIMC approved training opportunities in both the north and the south. She thought the committee should have at least three people on it. She was willing to be on the committee and wondered who else would be interested.

Sabrina agreed that this would be good for the association. Free training is really hard to come by. She asked if anyone was available to be on the committee.

Kelly Wooldridge was recommended and she agreed to work on the committee.

Catherine said she would send out an email to the membership to find out if anyone else is interested in serving on this new committee.

Catherine Raynor motioned to approve creating a Training Committee. Diann Byington seconded the motion and the motion was unanimously approved.

Ratification of Election Results

Ashley Turney went over the election results. This time around they used Google Forms for the ballots. There were a total of 30 votes cast with the extension of time. Before the extension, only about half the membership voted.

For President, Catherine Raynor got 12 votes and Tami McKay got 10. Catherine Raynor is the new President.

For Secretary/Treasurer, Diann Byington got 15 votes and Ashley Turney got 12. Diann Byington remains the Secretary/Treasurer.

Amber Ellis motioned to ratify the election results, with Catherine Raynor as President, and Diann Byington as Secretary/Treasurer. Tracy Beck seconded the motion and the motion passed unanimously.

General Business

Bridgette Rodriguez explained she had sent out an email asking everyone when they would prefer to hold meetings. It looks like most everyone agreed to the 2nd Thursday of the Month at 9:30 a.m. The City of Elko said they had not received any such email but agreed to the timing.

Since we were unable to award any POWER Class scholarships for the Nevada League of Cities, we will be asking for applications for the POWER Classes that will be held during the Nevada Association of Counties Annual Conference. The classes will be held in Minden, NV on November 13. An email will be sent out.

Tami McKay mentioned an upcoming Parliamentary Class. She asked if anyone wanted her to submit the information to IIMC for credit. Everyone agreed she should send the information in because we all need credit. The membership would also like to know more about the upcoming class. Tami will be sending out an email with more information.

Amber Ellis stated that we may need to look at our bylaws regarding quorums. It looks like we may not be having quorums during our meetings and that needs to be addressed. Sabrina asked that it be placed on the next agenda.

Next meeting

The next meeting will be Thursday, December 13, 2018 at 9:30 a.m.

Adjournment

President Sabrina Mercadante adjourned the meeting at 9:25 a.m.

Sabrina Mercadante, MMC
President
Nevada Municipal Clerks' Association

Diann Byington
Secretary/Treasurer
Nevada Municipal Clerk's Association