



**NEVADA MUNICIPAL CLERKS' ASSOCIATION  
REGULAR MEETING  
Thursday, December 13, 2018 · 9:30 a.m. (PST)  
Teleconference**

**Call to Order**

President Catherine Raynor called the Nevada Municipal Clerks' Association Regular Meeting to order at 9:34 a.m.

**Teleconference Roll Call**

Present:

Officers:

Catherine Raynor, President, City of North Las Vegas  
Tami McKay, Vice-President, City of Boulder City  
Diann Byington, Secretary/Treasurer, City of Elko

Members:

Lorene Krumm, City of Boulder  
Kelly Wooldridge, City of Elko  
Sabrina Mercadante, City of Henderson  
Stacey Brownfield, City of Henderson  
April Parra, City of Henderson  
Colleen O'Brien, City of Henderson  
Bridgette Rodriguez, City of Henderson  
Sandra McKinley, City of Henderson  
Alyssa Perea, City of Henderson  
Nikki ???, City of Reno  
Trina Harvey-DeLa Huerta, City of North Las Vegas  
Maria Purcell, City of North Las Vegas  
Adel Tapia-Rojas, City of North Las Vegas  
Jessica Calma, City of North Las Vegas

**Approval of Minutes**

Tami McKay motioned to accept the minutes. Sabrina Mercadante seconded the motion and the motion was unanimously approved.

**Financial report**

Sabrina Mercadante motioned to approve the financial report. April Parra seconded the motion and the motion was unanimously approved.

**Introduce Collen A. Mulvey, MMC**

Catherine Raynor introduced Collen A. Mulvey, MMC. Collen A. Mulvey, City Recorder for Cedar Hills, Utah went on to explain that Park City is looking to host the IIMC Region VIII Annual Conference in September 2020. They are excited and expect it to be an awesome event. The tentative dates they have selected at September 23-25, 2020, with rooms being offered at the Marriott. They are hoping to set up a road trip with the historical society. IIMC has been contacted in order for everyone to earn points, but they are still in the approval process. Pricing for the event isn't finalized yet and information cannot be found on the Utah Clerks website yet. She will be sending more information as items get finalized.

### **Amend By-Laws**

Catherine Raynor went over each Article of the By-Laws and explained proposed changes.

Sabrina Mercadante moved to approved Article I of the By-Laws. Tami McKay seconded the motion and the motion passed unanimously.

Sabrina Mercadante thought the wording in Article II should reflect the wording in Article I. She moved to approve Article II, with a change in the wording, *"To promote professional and educational standards for Municipal Clerks, including Clerk, Clerk/Treasurer, Finance Officer, and/or any such other title as may be assigned to the person performing the customary duties of the Municipal or County Clerk or similar agencies, districts, or authorities."* April Parra seconded the motion and the motion passed unanimously.

Sandra McKinley moved to approve Article III of the By-Laws. Tami McKay seconded the motion and the motion passed unanimously.

Article IV, Meetings. Section 4.1. It was proposed to change the annual meeting to a Summer meeting. After some discussion, it was decided that in order to have a quorum at a meeting, we would need at least ten members present and a majority of those members would decide a vote. Section 4.4, the Officers of the NMCA may meet monthly... A new section was added, Section 4.8. Appointed Committees shall report during the annual meeting. Sabrina Mercadante moved to approve Article IV. Tami McKay seconded the motion and the motion passed unanimously.

Sabrina Mercadante moved to approve Article V of the By-Laws. Alyssa Perea seconded the motion and the motion passed unanimously.

Tami McKay moved to approve Article VII of the By-Laws. Sabrina Mercadante seconded the motion and the motion passed unanimously.

### **Training Committee**

Catherine Raynor explained that Ashley Turney and Kelly Wooldridge have both volunteered to be on the Training Committee. She is still looking for someone to be a third. If anyone is interested, please call or email Catherine.

### **Mentoring Program**

Catherine Raynor explained there was a mentoring program in California. It was there to help everyone obtain their CMC or MMC. She wondered if the membership was interested in creating one.

### **Athenian Dialogue**

Bridgette Rodriguez explained that the City of Henderson would like to host an Athenian Dialogue in October 2019. Tami McKay really liked the idea. Nevada League of Cities will be held in Henderson so it would be nice to be able to attend both events while in town. Tami McKay moved to approve the City of Henderson hosting an Athenian Dialogue in October 2019. Lorene Krumm seconded the motion and the motion passed unanimously.

### **General Business**

Sandra McKinney moved that the next meeting be scheduled for March 14, 2019 at 9:30 a.m. Stacey Brownfield seconded the motion and the motion passed unanimously.

Catherine Raynor wanted feedback from the members regarding 2019 Bill Draft Requests. She had not had the time to review them yet but you can go online and see what has been submitted. Sabrina Mercadante stated there was one regarding Open Meeting Law (possibly AB70) that the City of Henderson was opposed to. In the past, members have voiced their opinions about the Bill Draft Requests and thought it was a good idea to share ideas about it.

### **Next meeting**

The next meeting will be Thursday, March 14, 2019 at 9:30 a.m.

### **Adjournment**

President Catherine Raynor adjourned the meeting at 10:11 a.m.

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Catherine Raynor  
President  
Nevada Municipal Clerks' Association

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Diann Byington, CMC  
Secretary/Treasurer  
Nevada Municipal Clerk's Association