



**NEVADA MUNICIPAL CLERKS' ASSOCIATION  
 QUARTERLY MEETING  
 Wednesday, March 7, 2018 · 9:30 a.m. (PST)  
 Teleconference**

**Call to Order**

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Quarterly Meeting to order at 9:30 am.

**Teleconference Roll Call**

Present:

Officers:

Sabrina Mercadante, President, City of Henderson  
 Diann Byington, Secretary/Treasurer, City of Elko

Members:

Shanell Owen, City of Elko  
 Maria Aguirre, City of Henderson  
 Stacey Brownfield, City of Henderson  
 Lisa Keim, City of Henderson  
 Sandra McKinley, City of Henderson  
 April Parra, City of Henderson  
 Alyssa Perea, City of Henderson  
 Andina Whaley, City of Henderson  
 Bridgette Rodriguez, City of Henderson  
 Tracy Beck, City of Mesquite  
 Marie Purcell, City of North Las Vegas

**Approval of 10/11/2017 Minutes**

A motion was made by April Parra, seconded by Stacey Brownfield, to approve the minutes. The motion passed unanimously.

**Financial report**

10/25/17	Deposit Colleen O'Brien membership		75.00		9,389.63
02/01/18	New Membership - Jessica Calma		75.00		9,464.63
02/21/18	City of Henderson - Dream Host Web Hosting			119.40	9,345.23

Diann Byington explained that since the last meeting \$140 was deposited from new memberships and \$119.40 was spent on the webhosting. The bank balance Diann gave during the meeting (\$8,600.68) was incorrect and the correct amount is reflected above.

A motion was made by Sandra McKinley, seconded by April Parra, to approve the financial report. The motion passed unanimously.

### **Scholarship Committee**

April Parra and Bridgette Rodriguez have been appointed to serve on the Scholarship Committee.

### **Scholarship Applications**

Scholarship applications for the next Clerks Academy will be accepted between March 15 – May 15. The application is simple but does require a short essay. Amber will have a link on the website for it by the end of the week.

### **Athenian Dialogue**

Bridgette Rodriguez reported that the Athenian Dialogue seemed to be a success. Twelve members participated. They sent out a survey to those that attended and the response was positive.

### **Athenian Dialogue expenses.**

Each member that attended paid \$100. With twelve members attending, \$1,200 was collected. The expenses totaled \$736.27, leaving a profit of \$463.73.

Diann Byington asked if this event was voted on as a group. After looking through emails pertaining to the event, she couldn't find anything that asked for a vote, just that the NMCA was considering putting it on.

Sabrina Mercadante agreed that they probably should have put this to a vote to the membership but the timing was tight. Because of the available dates and the timing of the next NMCA Teleconference, she decided to host the event. There was no charge for the event to the NMCA and there ended up being a profit. There is no facilitator for Athenian Dialogues in the State of Nevada. If anyone is interested in that they would have to have an MMC and go through some dialogues. It would be great to have someone in the State or closer to do this. They would like to do this as part of the Institute but they will need 8-10 people interested to do it.

A motion to ratify the Athenian Dialogue expenses was made by Lisa Keim, seconded by Sandra McKinley. The motion passed unanimously.

### **IIMC Conference**

Sabrina Mercadante asked who might be interested in going to the IIMC Conference this year in Norfolk, Virginia. Three from Henderson will be attending but no one else expressed an interest.

### **Upcoming Legislative Session**

Sabrina Mercadante asked if there was anything that the Clerks were interested in pursuing or supporting as a group. The Henderson folks may be supporting the Mail in Vote and Vote by Ward measures. She also suggested that the Clerks have a sharing forum for upcoming bills. Everyone seemed to agree that was a good idea.

Marie Purcell said she will check to see if there was something the City of North Las Vegas was interested in supporting.

### **General Business**

Mesquite and Elko are having elections this year. Mesquite will be using a vote center for the first time this year. Tracy Beck was unsure if the turnout for the elections will go up or down. They will also be using new equipment and there might be glitches with it.

Sabrina Mercadante asked who might be attending the Institute this year. At least five people at the meeting said they would attend. She also asked if there was anything in particular the Clerks wanted presented at the institute. She suggested a Secretary of State Roundtable and an Attorney General Roundtable. A State Archives tour also hasn't been done in many years.

### **Next Meeting**

The next meeting will be June 6, 2018 at 9:00am.

### **Adjournment**

President Sabrina Mercadante adjourned the meeting at 9:54am.

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Sabrina Mercadante  
President  
Nevada Municipal Clerks' Association

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Diann Byington  
Secretary/Treasurer  
Nevada Municipal Clerks' Association