



NEVADA MUNICIPAL CLERKS' ASSOCIATION
Regular MEETING
Wednesday, August 9, 2017 · 9:30 a.m. (PST)
Teleconference

Call to Order

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Regular Meeting to order at 9:31 am.

Teleconference Roll Call

Present:

Officers:

Sabrina Mercadante, President, City of Henderson
Tami McKay, Vice-President, City of Boulder City
Diann Byington, Secretary/Treasurer, City of Elko

Members:

Amber Ellis, City of Henderson
Lisa Keim, City of Henderson
Andina Whaley, City of Henderson
Sandra McKinley, City of Henderson
April Parra, City of Henderson
Alyssa Perea, City of Henderson
Stacey Brownfield, City of Henderson
Bridgette Rodriguez, City of Henderson
Catherine Raynor, City of North Las Vegas
Donna DiCarlo, City of Sparks
Ashley Turney, City of Reno
Tracy Beck, City of Mesquite
Lorene Krumm, City of Boulder City

Approval of Minutes

Sabrina Mercadante motioned to accept the minutes. Sandra McKinley seconded the motion and it was unanimously approved.

Financial report

Diann Byington reported that since the last meeting she had paid out \$2,000 in scholarships, deposited \$2,550 for membership dues, giving us a total of \$9,239.63.

Nevada Clerks Institute

The institute this year was July 31, 2017 through August 3, 2017. It went really well and we all enjoyed just about all of the topics discussed. The favorite class seemed to be the Emergencies class

that was held on Wednesday, August 2, 2017. That was an all-day class that we all learned a lot about ourselves and how to treat other people.

Scholarship Policy

Sandra McKinley said there weren't many changes done to the policy but some parts were reworded. The major change is that now all active members are eligible for the scholarships. Two members will set the timeline for the scholarships. April Parra moved to accept the changes to the Scholarship Policy. Tami McKay seconded and the motion passed unanimously.

Scholarships Awards

The time for turning in scholarship applications doesn't end until August 15. After that the winners will be announced in an email.

Diann Byington noted that there is another POWER class being put on Tuesday, September 26th, in Winnemucca. This class would be great for the northern members, especially if they are not going to attend the Nevada League of Cities in October. The registration for that class ends September 1st. She asked if the membership wanted to consider this class for the award as well. Diann Byington moved to include the Winnemucca POWER class in the scholarships being awarded later this month. Tracy Beck seconded and the motion passed unanimously.

Sandra McKinley reminded everyone that they have until the 15th to put in their application and the \$300 scholarships will be for either the Mesquite POWER class or the Winnemucca POWER class.

Nevada League of Cities

The Nevada League of Cities will be held this year in Mesquite starting Tuesday, October 10, 2017 through Thursday, October 12, 2017. The POWER classes will be held on October 10th. Sabrina Mercadante didn't know when the NMCA annual meeting will be but she did ask that it was not on the same day as the POWER classes.

At the next meeting we will need to vote on the Vice President. We will also be voting on the scholarships that we will be giving out next year.

General Business

Catherine Raynor asked about the NMCA pins. She thought they were supposed to have been passed around. Sabrina Mercadante explained that they will be distributing pins to the members that attend the Annual Meeting. They will have to mail some out to others.

Next meeting

The next scheduled meeting is will be held during the Nevada League of Cities in Mesquite. The date and time are not set yet.

Adjournment

President Sabrina Mercadante adjourned the meeting at 9:51 am.

Sabrina Mercadante, MMC
President
Nevada Municipal Clerks' Association

Diann Byington
Secretary/Treasurer
Nevada Municipal Clerks' Association