



**NEVADA MUNICIPAL CLERKS' ASSOCIATION  
ANNUAL MEETING  
Wednesday, October 12, 2016 · 9:00 a.m. (PST)**

**Call to Order**

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Annual Meeting to order at 9:06 a.m.

**Teleconference Roll Call**

Present:

Officers:

Sabrina Mercadante, President, City of Henderson  
Tami McKay, Vice-President, City of Boulder City  
Maria Aguirre, Secretary/Treasurer, City of Henderson

Members:

Lisa Keim, City of Henderson  
Andina Whaley, City of Henderson  
Stacey Brownfield, City of Henderson  
Catherine Raynor, City of North Las Vegas  
Tracy Beck, City of Mesquite  
Donna DiCarlo, City of Sparks  
Shanell Owen, City of Elko  
Ashley Foster, City of Las Vegas  
Arlene Coleman, City of Las Vegas

**Approval of Minutes**

No changes are needed for the meeting minutes of May 5, 2016. Stacey Brownfield motioned to accept the minutes with no changes. Tami McKay seconded the motion and it was unanimously approved.

**Financial Report**

Maria Aguirre reported that NMCA has spent \$13.95 since July. The current balance in the account is \$9,185.03. Andina Whaley motioned to accept the report. Tracy Beck seconded the motion and it was unanimously approved.

**NMCA Pins**

The pins have been received. Contact Tami McKay if you need any.

**Education**

- Grassroots Lobbying did not have enough registrants. The class must be canceled.
- Sabrina Mercadante, Stacey Brownfield and Amber Ellis met with you UNLV to establish an educational partnership in Southern Nevada.

**October Elections**

Only one person was nominated for both offices: Sabrina Mercadante, president; and Diann Byington, Secretary/Treasurer. Lorene Krumm motioned to accept the candidates. Tami McKay seconded the motion and it was unanimously approved.

**All-mail Ballot Legislation**

Sabrina Mercadante specified that the all-mail ballot legislation will only be for incorporated, chartered cities who host elections in odd-years.

**General Business**

None

**Next meeting**

The next scheduled meeting is Thursday, January 19, 2017, at 9:00 a.m.

**Adjournment**

President Sabrina Mercadante adjourned the meeting at 9:24 a.m.

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Sabrina Mercadante, MMC  
President  
Nevada Municipal Clerks' Association

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Maria Aguirre, CMC  
Secretary/Treasurer  
Nevada Municipal Clerks' Association