



NEVADA MUNICIPAL CLERKS' ASSOCIATION
Regular MEETING
Wednesday, March 1, 2017 · 9:30 a.m. (PST)
Teleconference

Call to Order

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Regular Meeting to order

Teleconference Roll Call

Present:

Officers:

Sabrina Mercadante, President, City of Henderson
Tami McKay, Vice-President, City of Boulder City
Diann Byington, Secretary/Treasurer, City of Elko

Members:

Stacey Brownfield, City of Henderson
Amber Ellis, City of Henderson
Lisa Keim, City of Henderson
Andina Whaley, City of Henderson
Sandra McKinley, City of Henderson
April Parra, City of Henderson
Marie Purcell, City of North Las Vegas
Donna DiCarlo, City of Sparks
Teresa Gardner, City of Sparks
Shanell Owen, City of Elko
Arlene Coleman, City of Las Vegas
Scott Widney, City of Las Vegas
Debra Outland, City of Las Vegas
Ashley Turney, City of Reno
Laura Bayer, Truckee River Flood Management

Approval of Minutes

Tami McKay motioned to accept the minutes. Stacey Brownfield seconded the motion and it was unanimously approved.

Financial report

Diann Byington reported that NMCA has spent \$105.45 and collected \$150 since November. The current balance in the account is \$8,689.63.

Annual Meeting

The annual meeting will be held in Mesquite during Nevada League of Cities. Sabrina has spoken to Wes regarding conflicts with our annual meeting and this year our annual meeting will be held the morning of day one of the conference.

Nevada Clerks Institute

Shera had asked us what dates would work best to hold the Clerks Institute. Not everyone responded but it was decided that the institute will be July 31 – August 3, with August 4th as an additional full day. Sabrina asked for topic suggestions for the additional day. Teresa wondered if Shera could look through everyone's CPO credits and find something that a majority of the collective is missing.

Scholarships

After some discussion about giving scholarships for the Institute or travel expenses, it was decided that the recipients would get a check to go towards either. Amber Ellis moved to award four (4) scholarships in the amount of \$500 each. Tami McKay seconded and the vote was unanimous.

Scholarship Committee

Teresa Gardner and Sandra McKinley volunteered to be the Scholarship Committee. Tami McKay moved that Teresa and Sandra team up to form the Scholarship Committee. Amber Ellis seconded the motion and the vote was unanimous. Scholarship applications should go to Sandra McKinley at the City of Henderson, with the due dates being from March 15, 2017 – May 5, 2017.

Update on all-mail Ballot Legislation

Sabrina Mercadante reported that she testified at the hearing and she thought it went well. Nevada League of Cities chimed in their support. The Clark County Election Department was opposed.

Election Legislation

Sabrina had emailed everyone information regarding SB218. This information came from Mary Beth Sewald with the Nevada Broadcasters organization. This affects legal notices. Instead of legal notices being put in the local newspaper, this proposes putting the notices on their website instead. According to Sandra McKinley, this would apply to Ordinances, Land Sales and Leases. It is not associated with elections or open meeting law. When Sabrina met with them they gave an overview of their proposal that included meeting notices, but that language is missing from the BDR.

Records Legislation

Sabrina had emailed the group regarding the Records Program BDR. This legislation will eliminate training and consultations for local governments and will change language in Paragraph 2 from "shall" to "may." Both changes will have big impacts. Nathan Hill, City of Henderson, explained how this can create some liabilities. The hearing for this is tomorrow. LuAnn Holmes, Nathan Hill, Scott Widney and Donna DiCarlo will all be present to testify. Teresa Gardner will be there but may not testify. Arlene Coleman wanted confirmation from all the clerks present that they are in opposition to this. Reno stands silent and neutral. The City of Henderson has the same position.

Sabrina drafted a letter to send to the Senate Committee in opposition to this legislation. Teresa Gardner motioned to support the letter. Tami McKay seconded the motion and the vote was unanimous.

SB170 has to do with record requests. The Clerks Association is not taking a position on this. Nathan Hill explained how this separates records requests into two types: Commercial and Requests

for Public Benefit. This also establishes fee schedules for each request type and creates new milestones for responses. The City of Henderson is opposed to this.

General Business

Sabrina Mercadante asked who will be attending the IIMC conference this year. Stacey Brownfield and Sabrina are planning on attending. Sandra McKinley won a scholarship by writing an article. Ashley Turney is also planning on attending.

Teresa Gardner suggested giving a scholarship to attend the Nevada League of Cities this year. That will be on the next meeting.

Next meeting

The next scheduled meeting is Wednesday, June 7 at 9:00 a.m.

Adjournment

President Sabrina Mercadante adjourned the meeting.

Sabrina Mercadante, MMC
President
Nevada Municipal Clerks' Association

Diann Byington
Secretary/Treasurer
Nevada Municipal Clerks' Association