



NEVADA MUNICIPAL CLERKS' ASSOCIATION
Annual MEETING
Monday, April 11, 2016 · 9:00 a.m. (PST)
Teleconference

Call to Order

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Special Meeting to order

Teleconference Roll Call

Present:

Officers:

Sabrina Mercadante, President, City of Henderson
Tami McKay, Vice-President, City of Boulder City

Members:

Stacey Brownfield, City of Henderson
Jonathon Nunes, City of Henderson
Lisa Keim, City of Henderson
Andina Whaley, City of Henderson
Sandra McKinley, City of Henderson
Amanda Dillard, City of North Las Vegas
Diann Byington, City of Elko
Tracy Beck, City of Mesquite
Donna DiCarlo, City of Sparks
Teresa Gardner, City of Sparks
Shanell Owen, City of Elko
LuAnn Holmes, City of Las Vegas
Becky Dresser, City of Las Vegas

Approval of Minutes

Shanell Owen's name needed corrected for the meeting minutes of October 13, 2015. Stacey Brownfield motioned to accept the minutes with the change. Tami McKay seconded the motion and it was unanimously approved.

Financial report

Stacey Brownfield reported that NMCA has spent \$674.26 and collected \$0 since October. The current balance in the account is \$8,499.03. LuAnn Holmes motioned to accept the report. Tami McKay seconded the motion and it was unanimously approved.

Clark County Election Department Audit

Sabrina Mercadante updated the association on the current status of the audit and asked if any clerks would like to travel to Washoe County in May to shadow their mail ballot process.

All-Mail Ballot Legislation

Sabrina Mercadante explained that as a result of the Clark County Election Department Audit the southern Nevada Clerks would like to have NRS 293C.112 updated to allow for all mail ballot elections without limitations. NMCA will draft a BDR and the Nevada League of Cities will be asked to carry the bill.

Education

- **International Institute of Municipal Clerks Annual Conference**

Donna DiCarlo agreed to give the President's report at the Region VIII meeting and carry the Nevada flag at the ceremony. Sabrina asked the membership to donate 800 items for attendee's bags. Teresa Gardner offered to arrange for playing cards to be donated. Tami McKay worked with Pin Center to create a unique NMCA pin for trade at the conference. Sabrina encouraged Tami to get a quote and mock up from Pinsville too.

- **Nevada Municipal and County Clerks Institute**

Sabrina Mercadante confirmed that the institute will take place in Reno July 25-28. The institute director also confirmed that the cost must increase and will cost \$700. A tentative agenda is available at NVClerts.com.

- **Nevada League of Cities**

Sabrina Mercadante asked the association if they are interested in hosting a workshop at the Nevada League of Cities in Sparks to raise funds for NMCA. The membership agreed that it is a good idea.

Scholarships

Tami McKay motioned to award four \$500 scholarships to the Nevada Municipal and County Clerks Institute. Sandra McKinley seconded and it was unanimously approved. Shanell Owen and Sandra McKinley volunteered to serve as the scholarship committee.

October Elections

Sabrina Mercadante requested volunteers for the Nominating Committee. Members will be appointed at the next meeting.

General Business

Amanda Dillard, Interim City Clerk, North Las Vegas, notified the association that Catherine Raynor will be the new City Clerk.

Sabrina Mercadante asked if Ashley Turney from the City of Reno was on the call. Ashley was not. Sabrina will reach out to Ashley and ask her to join NMCA.

Next meeting

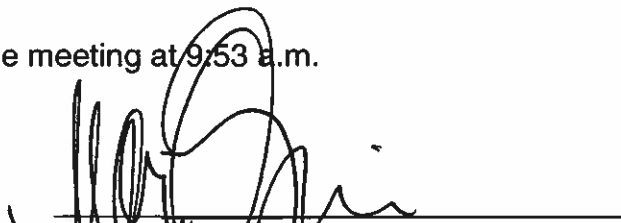
The next scheduled meeting is Thursday, May 5 at 9:00 a.m.

Adjournment

President Sabrina Mercadante adjourned the meeting at 9:53 a.m.



Sabrina Mercadante, MMC
President
Nevada Municipal Clerks' Association



Maria Aguirre, CMC
Secretary/Treasurer
Nevada Municipal Clerks' Association