



NEVADA MUNICIPAL CLERKS' ASSOCIATION
Annual MEETING
Tuesday, October 13, 2015 · 2:00 p.m. (MST)
West Wendover, NV

Call to Order

Vice President Teresa Gardner called the Nevada Municipal Clerks' Association Annual Meeting to order at 2:05 p.m.

Teleconference Roll Call

Present:

Officers:

Sabrina Mercadante, President, City of Henderson
Teresa Gardner, Vice-President, City of Sparks
Maria Aguirre, Secretary/Treasurer, City of Henderson

Members:

Stacey Brownfield, City of Henderson
Jonathon Nunes, City of Henderson
Lisa Keim-Carr, City of Henderson
April Parra, City of Henderson
Amber Ellis, City of Henderson
Barbara Andolina, City of North Las Vegas
Diann Byington, City of Elko
Tracy Beck, City of Mesquite
Donna DiCarlo, City of Sparks
Shannell Owen, City of Elko

Approval of Minutes

No changes were requested for the meeting minutes of August 27. Barbara Andolina motioned to accept the minutes with no changes. Stacey Brownfield seconded the motion and it was unanimously approved.

Financial report

Secretary/Treasurer Maria Aguirre reported that NMCA has had no fund changes since our last meeting. Amber Ellis motioned to accept the minutes with no changes. Vice President Teresa Gardner seconded the motion and it was unanimously approved.

Vice President Election

Stacey Brownfield motioned to vote for Vice President electronically due to the cities of Boulder City and Las Vegas' absence. Current Vice President Teresa Gardner seconded the motion and it was unanimously approved. An email will be disbursed

today. The vote will close Thursday, October 15. The new Vice President will begin their term Monday, October 19.

National City Council Meeting

President Sabrina Mercadante explained that the Henderson Mayor plans to participate in the National City Council Meeting and will ask every city in Nevada to join Henderson. Additional information will be emailed out later this week.

Education

- **Region VIII Conference**

This year's Region VIII conference will be held in Loveland, Colorado from November 17-20, 2015. Additional conference information is available at <http://www.cgfoa.org/Opportunities/AnnualConference.aspx>. President Sabrina Mercadante, Vice President Teresa Gardner, and Sandra McKinley will be attending.

- **Scholarship**

Only one scholarship application for the Region VIII meeting was received. Barbara Andolina motioned to ratify disbursement. Amber Ellis seconded and it was unanimously approved. The \$500 scholarship was awarded to Sandra McKinley, City of Henderson.

Region VIII auction items

Truckee River Management, Sparks, NMCA, and the City of Henderson have contributed to the basket. Vice President Teresa Gardner asked if other cities planned to contribute. No others did. Amber Ellis motioned for Vice President Teresa Gardner to spend an additional \$50 to complete and ship the basket to Colorado. Barbara Andolina seconded and it was unanimously approved.

General Business

The 2016 the NV Municipal and County Clerks Academy will be held July 26-28. This information is posted on NVClerts.com. Additional information will be provided February 2016.

The City of Mesquite is scheduled to appoint a new City Clerk today.

Next meeting

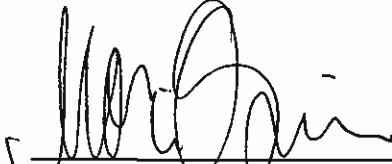
The next scheduled meeting is Tuesday, December 1 at 9:00 a.m.

Adjournment

President Sabrina Mercadante adjourned the meeting at 2:28 p.m.



Sabrina Mercadante, MMC
President
Nevada Municipal Clerks' Association



Maria Aguirre, CMC
Secretary/Treasurer
Nevada Municipal Clerks' Association