



**NEVADA MUNICIPAL CLERKS' ASSOCIATION  
SPECIAL MEETING  
June 9, 2015  
9:00 a.m.**

**Call to Order**

President Sabrina Mercadante called the Nevada Municipal Clerks' Association Special Meeting to order at 9:04 a.m.

**Roll Call**

Present:

Officers:

Sabrina Mercadante, President, City of Henderson  
Teresa Gardner, Vice-President, City of Sparks  
Maria Aguirre, Secretary/Treasurer, City of Henderson

Members:

Stacey Brownfield, City of Henderson  
Amber Ellis, City of Henderson  
Sandra McKinley, City of Henderson  
Andina Whaley, City of Henderson  
Barbara Andolina, City of North Las Vegas  
Diann Byington, City of Elko

**Welcome**

President Mercadante welcomed everyone to the Special Meeting.

**Approval of Minutes**

No changes were needed for the meeting minutes of March 26. Barbara Andolina motioned to approve the minutes. Amber Ellis seconded the motion and it was unanimously approved.

**Financial report**

Secretary/Treasurer Aguirre reported that NMCA has received \$525 in membership dues and spent \$2,200 on one donation and four scholarships since the last report. The current account balance is \$7,301.24.

**IIMC Conference Update**

President Mercadante shared that at the past IIMC Conference:

- Attendees were encouraged to download an app that allowed attendees to see the schedule, speaker biographies, special events, etc. Mercadante expressed that any future conferences should incorporate this enhancement.

- The Region VIII directors apologized for their lack of communication over the past year and promise to do a better job of it this coming year.
- MCEF offers a few scholarships that are not commonly used. MCEF offers \$1,000/year to each region for their conference. If a regional conference is not held, the money may be distributed to the states.
- NMCA past-president Monica Simmons was sworn in as the new IIMC President.

### **Educational opportunities**

President Mercadante encouraged NMCA members to attend:

- Nevada Municipal and County Clerks Institute in Reno, NV from July 27-30
- Nevada League of Cities Workshop in West Wendover, NV on October 13
- Region VIII Conference in Loveland, CO from November 17-20

### **Tentative Meeting with SOS**

President Mercadante is arranging a clerk meeting with the new SOS Deputy of Elections. Richard Hy has agreed to the meeting. Specifics are currently being worked out.

### **NMCA Scholarships**

President Mercadante stated:

- Four scholarships for the upcoming NV Clerks Institute were issued to Tami McKay, Boulder City; Diann Byington, City of Elko; April Parra, City of Henderson; and Tracy Beck, City of Mesquite.
- The membership will determine at August 20 special meeting if NMCA shall issue additional scholarships for the NLC Workshop and Region VIII Conference. If so, how many?

### **Region VIII Auction Items**

President Mercadante reminded members that NMCA is putting together a basket for raffle at the 2015 Region VIII Meeting in Colorado. Vice-president Gardner will construct the basket. Each entity is asked to send an item(s) to Vice-president Gardner prior to October 15:

City of Sparks  
 Attn. City Clerk Gardner  
 431 Prater Way  
 Sparks, NV 89431

### **Legislative Summary**

See attached

### **General Business**

None

### **Next Meeting**

Thursday, August 20 @ 9:30 am

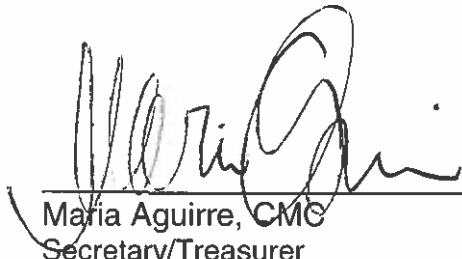
### **Adjournment**

President Mercadante adjourned the meeting at 9:39 a.m.



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Sabrina Mercadante, MMC  
President  
Nevada Municipal Clerks' Association



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Maria Aguirre, CMC  
Secretary/Treasurer  
Nevada Municipal Clerks' Association